IOWA STATE UNIVERSITY
CAMPUS ORGANIZATIONS
DEPOSIT SLIP – submit to 1220 Beardshear

Organization Name: _____

Program Worktag: PG _____

Total Deposit Summary (include *both* cash *and* checks)

Dues	$_____	Fundraiser	$_____
Clothing	$_____	Registration	$_____
Food	$_____	Travel	$_____

Donations (will need to go through the Iowa State Foundation if tax deduction being sought) $_____

Miscellaneous (describe) _____ $_____

A) CASH TOTAL **$**_____

List Checks Below (Last name, First name, check number)	Amount
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$

B) CHECK TOTAL **$** 0

C) DEPOSIT TOTAL (A+B=C) **$** 0

Signed by_____ Date_____

Print Name_____ Title_____

******Please submit paper copy with cash and checks. Save a copy of the completed form for your organization records. Endorse all checks: "For Deposit Only" and your club name and program worktag. Attach a paper add tape of all checks (calculator with tape available in the Treasurer's Office, 1220 Beardshear. Please do not include the cash total in the add tapes; checks only. All checks are credited subject to payment by the bank and all deposits are subject to verification done at the end of each business day******