Iowa State University

Definitions of Outside Agency Types

The university on occasion rents space to outside entities. In those situations, the room function for the space should be coded as “Outside Agencies” (OUT AGNCY) and one of the Outside Agency types listed below should be selected to identify the type of agency renting the space. Please note: space occupied by non-university employees for which no rent is being paid should use the room function “Other Institutional Activities” (OIA).

02 **Government Agency Federal (FEDERAL)**

A division of the federal government renting space belonging to the university. For example, Ames Lab rents space from the university for its employees. Therefore, employees paid by Ames Lab but working in university facilities would have their space coded as Federal.

03 **Government Agency State (STATE)**

A division of the State of Iowa renting space belonging to the university. An example would be university space rented by the Iowa Department of Natural Resources for its employees.

04 **Private Non-Profit Agency (NON PROFIT)**

A private non-profit enterprise renting space belonging to the university. An example would be university space rented by a local non-profit organization. This would not include federal, state or local governmental agencies which are separately noted above and below.

05 **Government Agency Local (LOCAL)**

A division of a local government agency renting space belonging to the university. Examples might include space rented by the City of Ames, Story County Conservation or the Ames School District for their employees.

06 **Private For-Profit Agency (FOR PROFIT)**

A private for-profit enterprise renting space belonging to the university. This would include space rented to start-ups and other businesses.