

Accounting Office - Payment Processing for Services Provided by Individuals

Professional Services: consulting, marketing, analysis, banking, medical, physicians, software development/ design, graphic design, auditing, and editing. (Predominately intellectual in nature.)

Routine Services (Do Not Require a PSCA): repairs, small equipment rental, lab testing, construction, computer programming, etc.

http://www.purchasing.iastate.edu/psa/psa_faqs.html has a definition of "professional services."

